



## **Position Opening:** Garden Educator (*Part time or Full time; seasonal*)

*Part time or Full time 10-40 hours per week; seasonal position from August 16, 2021 – May 31, 2022*

### **About the Green Heart Project:**

Founded in 2009, The Green Heart Project is a 501c3 non-profit organization that builds experiential learning projects and school garden programs in the Charleston area. With a high value placed on health, education and community, The Green Heart Project pairs local volunteers with students to maintain school gardens while teaching academic standards, food & nutrition and interpersonal skills. The Green Heart Project operates a ½ acre Urban Farm in Downtown Charleston and 7 school garden sites, which together reach over 2,200 students and provide employment for 12 high school students as part of its Youth Internship Program. For more information, please visit our website at [www.greenheartsc.org](http://www.greenheartsc.org).

### **Position Description:**

The Green Heart Project seeks skilled educators to lead its Farm to School programs at select partner schools. Green Heart's Farm to School programs are conducted in partnership with 10 schools in the Charleston area. The Garden Educator's primary responsibilities are to lead garden-based learning activities for elementary school (or in some cases, middle school) students, including hands-on lessons in the garden and culinary lessons and to build strong relationships with all members of the school community.

The ideal candidate for this position has experience and training as a teacher, with a focus on food, health, or outdoor education programs. The Garden Educator manages volunteers to complete their scope of work, and supports with garden maintenance to ensure the gardens are "lesson ready". This is an hourly, seasonal position under the supervision of the Farm to School Program Manager.

The position's responsibilities include:

#### **DIRECT INSTRUCTION** (*30% or between 3-12 hours / week*)

- Teach weekly hands-on, garden-based and culinary lessons to groups of 12-25 students at a time, following Green Heart lesson plans
- Manage and coach Green Heart Buddy volunteers during lessons to ensure lesson success

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#### PLANNING AND COORDINATING *(30% or between 3-12 hours / week)*

- Meet weekly with GHP programs team to plan lessons, delivery, and model of programs
- Communicate weekly to coordinate lesson times and logistics with:
  - Teachers and staff at partner schools;
  - Volunteer Green Heart Buddies; and
  - Other GHP staff members
- Acquire and organize all lesson supplies and materials for your assigned programs, keeping them organized and tidy at the school site

#### RELATIONSHIP BUILDING *(20%, or between 2-8 hours per week)*

- Steward positive relationships with students, teachers, staff, and families at assigned partner schools
  - Meet at least twice per semester with partner school staff to plan and coordinate Green Heart programs
  - Participate in at least two community engagement events per semester at assigned Green Heart partner schools, such as Farm to Cafeteria activities, science fairs, staff meetings, PTA meetings, etc.
  - Establish a positive, welcoming, and warm presence in the school garden by being present and visible on a weekly basis

#### GARDEN MAINTENANCE AND UPKEEP *(20%, or between 2-8 hours per week)*

- Conduct weekly garden maintenance and upkeep at assigned partner schools, including watering, weeding, compost management, etc, with support and direction from the Farm and Garden team
- Participate in all “Garden Workday” volunteer events at assigned partner schools
- Ensure gardens are tidy and “lesson ready” for all students, volunteers, and school staff to use as an outdoor classroom

#### OTHER *(as needed)*

- Serve as a team player, leading and assisting on other organizational tasks, including but not limited to planning and executing public events

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## Desired Qualifications and Competencies:

- Experience teaching or leading youth in a structured setting, ideally in food, farming, or health education
- Skilled in group management (students and adult volunteers)
- Demonstrated teamwork skills
- Excellent verbal and written communication skills
- Commitment to promoting and supporting health, education, and volunteerism
- Comfortable with “getting your hands dirty” and working in an outdoor environment
- Ability to create safe and inclusive spaces for a diverse community of stakeholders
- Willingness and ability to work a flexible schedule, including some evenings and weekends

## Compensation:

This is a seasonal, hourly position, beginning August 16, 2021 and ending May 31, 2022. There may be an opportunity to continue employment in Summer 2022, or return to the position in Fall 2022, depending on performance evaluation and program needs. Pay rate is \$15-\$20 per hour, depending on experience and qualifications.

## Instructions to Apply:

We will review all submissions as they are received, identify viable candidates and contact those individuals selected to continue in the search process. Deadline to apply is July 15, 2021.

Please send résumé and cover letter via email to [careers@greenheartsc.org](mailto:careers@greenheartsc.org). The anticipated start date is August 16, 2021.

*The Green Heart Project believes that diversity and inclusion among our teammates is critical to the success of our mission. We encourage applications from candidates of all races, religions, genders, ages, sexual orientations, and socioeconomic backgrounds.*

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