



Job Title:	Green Heart Apprentice	Position Type/ Classification:	Temporary - 12 months (June 2025 - May 2026) Full-Time salaried / Exempt
Location (Zip Code):	Charleston, SC 29403	Travel Required:	5%-10% locally
Reports to:	Program Manager	Pay Range:	\$13 - \$19 hourly (plus paid time off and health insurance reimbursement)

Position Summary: The Green Heart Apprentice is a 12-month opportunity for recent high school graduates interested in furthering their educational and professional skills to work, learn, and train as a year-round employee for The Green Heart Project. The Apprentice is supervised by the Program Manager for learning and involvement in many aspects of the organization, gaining practical experience and developing skills in sustainable agriculture, lesson facilitation, garden maintenance, organization, logistics, and administration.

RESPONSIBILITIES AND DUTIES:

- Assists Garden Educators with lesson delivery, administrative and logistical support, and classroom management.
- Assist in all components of crop production and sustainable growing (crop planning, harvesting, planting, weeding, mulching, etc.) throughout partner and affiliate sites
- Supports other operations at the Urban Farm, to include routine farm and gardening support
- Lead volunteer work.
- Assist with garden building, improvement projects and maintenance of infrastructure within school and urban farm garden site(s), including storage and built structures
- Support efforts for Weekly Market operation
- Assist with planning, preparation, and execution of Urban Farm field trips.
- Assists with soliciting schools and organizations to participate in field trips to the Urban Farm.
- Assist with other tasks including public events when needed
- Enroll in and make satisfactory progress toward completion of the Sustainable Agriculture Certificate in Applied Science offered by Trident Tech.

KNOWLEDGE AND SKILLS TO BE ACQUIRED DURING APPRENTICESHIP:

- Develop general workforce professional skills
- Gain understanding on urban food systems and growing practices
- Small scale vegetable production techniques
- Ability to work in a dynamic environment: this includes being comfortable changing tasks, working in diverse groups
- Gain skills engaging the community and sharing knowledge through teaching and leading field trips
- Leadership experience working with adult and youth volunteers and youth interns
- Personal and Professional goal setting, communication and organization skills

**BENEFITS:**

- Opportunity to complete the TTC Sustainable Agriculture certificate.
- Hands-on supplement of TTC classroom work with practical application at the Urban Farm under the direction of the Green Heart Farmer or his representative.
- The Apprentice receives consistent mentoring and reinforcement through completion of the term.
- Upon completion of the apprenticeship, the Apprentice receives a performance evaluation, documenting practical experience for resume enhancement.

REQUIRED QUALIFICATIONS:

- Must have High School diploma or GED and post-secondary academic potential
- Interested in outdoor learning, school gardens and urban farming
- Ability to achieve qualifying placement levels (if needed) necessary for obtaining admission into the TTC Sustainable Agriculture certification
- Time Management
- Strong verbal and written communication skills.
- Proficient computer skills, including applications such as Microsoft Suite or Google Workspace
- Must have a driver's license and vehicle or reliable transportation for travel to Green Heart garden sites.
- Self-regulation and initiative, to include in a post-secondary academic setting.

DESIRED COMPETENCIES:

- High motivation and commitment to supporting The Green Heart Project's mission and philosophy.
- Strong interest in learning about multiple facets of sustainable agriculture.
- Basic gardening knowledge
- Ability to work with a team and maintain positive working relationships.
- Commitment to promoting and supporting health, education, and volunteerism.
- Willingness to consider full-time employment with the Green Heart Project after completion of the apprenticeship.
- Bilingual in English and Spanish

WORKING CONDITIONS:

- This position may require flexible scheduling, including weekends and/or evenings.
- Partly works in outdoor weather conditions, including but not limited to regular exposure to extreme temperatures such as heat or cold.
- May be exposed to loud noises when using power and hand tools.
- The Sustainable Agriculture certificate is a hybrid program (classroom and field work).

PHYSICAL REQUIREMENTS:

- Ability to frequently bend, reach, stoop, squat, pivot, turn, balance, walk, pull, lift, and carry up to 50lbs.
- Ability to quickly move hands and arms sufficiently to grasp, hold, and finely manipulate objects

The Green Heart Project believes that diversity and inclusion among our teammates is critical to the success of our mission. We encourage applications from candidates of all races, religions, genders, ages, sexual orientations, and socioeconomic backgrounds.

Additional Information: The Green Heart Project is an Equal Opportunity Employer and does not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, veteran status, disability, or any other federal, state, or local protected class.