



## The Green Heart Project's Youth Internship Program (YIP): Crew Member Job Description

<b>Job Title:</b>	Crew Member	<b>Position Type/ Classification:</b>	Seasonal / Non-Exempt
<b>Location (Zip Code):</b>	Charleston, SC 29403	<b>Travel Required:</b>	0%
<b>Reports to:</b>	Program Director	<b>Pay Range:</b>	\$12/hour for new employees, \$13/hour for returning employees
<b>Weekly Hours:</b>	25 hours per week	<b>Schedule:</b>	June 8 - July 16, 2026, Monday-Thursday

**Position Summary:** Crew Members work with a team of peers to help maintain Green Heart's network of urban farms and school gardens. Key responsibilities include growing and harvesting fruit and vegetable crops, landscape maintenance, and engaging with community members while helping to run the on-site farm stand. Crew Members also participate in a variety of educational workshops, field trips, and community engagement opportunities focused on deepening their knowledge and skills in urban farming and cooking, as well as developing their leadership, teamwork, and workplace skills.

**Areas of Focus:** Garden Maintenance and Produce Sales (60%), Educational Engagement (25%), Community Engagement (15%)

### **CORE RESPONSIBILITIES AND DUTIES:**

#### *Garden Maintenance and Produce Sales (60%)*

- Growing and harvesting fruit and vegetable crops, and surrounding landscape maintenance
- Assisting with running the onsite farm stand, including pricing, and selling produce to customers
- Other duties/tasks as assigned.

#### *Educational Engagement (25%)*

- Engaging in learning sessions focused on the development of career and life skills.
- Participating actively in field trips.
- Other duties/tasks as assigned.

#### *Community Engagement (15%)*

- Working with other local organizations who serve our community through growing and/or cooking food.
- Other duties/tasks as assigned.

### **SUPERVISORY RESPONSIBILITIES:**

- This role has no direct reports.

### **REQUIRED QUALIFICATIONS:**

- 14 - 18 years of age by program start date.
- Completion of 9<sup>th</sup> grade by program start date.
- Reliable transportation and ability to work Monday-Thursday for the entirety of the six-week program (June 8 - July 16)



**PREFERRED QUALIFICATIONS:**

- Strong interest in learning about urban agriculture and willingness to work hard in the garden. No prior gardening experience required.
- Ability to demonstrate respect for self, others, and surroundings.
- Ability to effectively collaborate and build positive relationships with fellow employees and community members.
- Ability to receive constructive feedback.
- Openness to new experiences and commitment to being actively engaged in all activities.
- Prior participation in the Green Heart Project, either as an intern, student, or volunteer.

**WORKING CONDITIONS:**

- Regularly works in outdoor weather conditions, including but not limited to, exposure to extreme temperatures such as heat or cold.

**PHYSICAL REQUIREMENTS:**

- Ability to occasionally lift and carry up to 50lbs.

Last Updated By:	Erin Snow	Date/Time:	Feb 2025
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***The Green Heart Project believes that diversity and inclusion among our teammates is critical to the success of our mission. We encourage applications from candidates of all races, religions, genders, ages, sexual orientations, and socioeconomic backgrounds.***

**Additional Information:** The Green Heart Project is an Equal Opportunity Employer and does not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, veteran status, disability, or any other federal, state, or local protected class.